

Minutes of the Meeting of the Common Council of the City of Chetek Held on **Tuesday, December 13, 2011 at 7:00** p.m. in the Council Chamber – 220 Stout Street, Chetek, WI

Mayor Dianne Knowlton called the meeting to order at 7:00 p.m.

Clerk/Treasurer Newman took roll call: present – Mayor Knowlton, Cliff Bronstad, Bill Waite, Mike Linton, Dennis Morley

Linton motioned to approve the agenda – seconded by Bronstad. Motion carried.

Introduction of part-time police officer: Travis Hakes introduced by Lt. Ray Parr. He is currently working for the City of Chetek as a part-time officer.

Consent Agenda – motion by Morley to approve: November regular meeting and budget hearing, November claims of \$964,079.44, November personnel minutes, October Library minutes, September Airport minutes, November building/zoning report – seconded by Bronstad. Motion carried.

Safe Routes to School – Waite motioned to approve the plan/budget as discussed in the meeting held previous to the council meeting in the amount of \$172,165.38 – second by Bronstad. Carried.

Resolution to transfer funds: Bronstad motioned to approve a transfer of \$1,450 from the retirement account (100-51980) to the Election account (100-51400) for the purpose of buying an additional Edge machine. Second by Linton. Carried.

Chamber Temporary Class “B” license – motion made by Waite, seconded by Bronstad to approve the license for the Winter Fest to be held on February 25, 2012. Carried.

Request to make Lakeview Drive one-way traffic for Winter Fest – Linton approved Chamber’s request to make Lakeview Drive one-way traffic for the Winter Fest – seconded by Bronstad – carried.

Write off Utility bill – Motion by Linton, second by Waite to write off utility bill in the amount of \$225.56 for 702 Railroad Avenue due to bankruptcy. Carried.

Appointment of Election Inspectors – Bronstad motioned to approve election inspectors for the 2012-2013 term. Seconded by Bronstad. Carried.

Special Registration Deputy – Bronstad motioned to approve SRD for the Election cycle ending December 31, 2012. Second by Linton – carried.

Pet Limit – motion by Bronstad – second by Waite to approve request to exceed pet limit at 1219 4th Street (3 dogs) with the condition that once one of the pets is deceased or no longer

resides at the residence they must comply with the two pet limit. All dogs must be licensed. Carried.

Hangar Lease – motion by Waite, second by Bronstad to approve new lease for John Davis on parcel #2 for a twenty year term commencing on this Day of December 13, 2011. Motion carried.

Park Regulations – motion by Bronstad, second by Linton to table changes to park regulations until some more specific examples are brought back to council. Carried.

Police union contract – motion to table until January meeting by Waite, second by Linton. Carried.

Personnel Manual revisions – motion by Bronstad, second by Linton to approve personnel manual changes as recommended by personnel committee – updated grievance procedure as required by law, updated benefits appendix regarding deductible, on call pay, pay for emergency call in work, and overtime language. Carried.

Resolution for Judge wages – motion by Bronstad, second by Morley to approve municipal judge's wage at \$5,200 annually as approved in the budget. Carried.

Christmas gift – motion by Bronstad, second by Linton to approve employee Christmas gift in the amount of \$40.00 each. Carried.

Property committee appointments – Motion by Waite, second by Bronstad to approve appointments of Mike Linton, Cliff Bronstad, Joe Atwood, and Ed Olson to property committee. Motion carried. One more person is needed for this committee.

Resolution on 457 amendments – motion by Bronstad, second by Waite to approve Resolution adopting HEART/WRERA and PPA amendments to the City of Chetek 457(b) plan. Carried.

Linton motioned to adjourn – seconded by Bronstad. Carried.

Carmen Newman, clerk/treasurer

