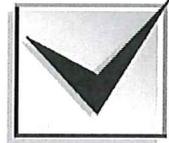


**BALLOT ACCESS CHECKLIST
FOR 2014 MUNICIPAL CANDIDATES
WHERE NOMINATION PAPERS ARE USED**



Each of the following forms must be completed and filed on time by candidates for municipal office in order for the candidate's name to be placed on the ballot at the February 18, 2014 Spring Primary and the April 1, 2014 Spring Election.

In the City of Milwaukee, the filing officer is the Milwaukee City Election Commission. In all other municipalities, the filing officer is the municipal clerk. Candidates should contact their filing officer for further information or to obtain any of the necessary forms.

- Complete and submit a **Campaign Registration Statement (Form GAB-1)** to the filing officer no later than **5:00 p.m. on Tuesday, January 7, 2014.**
 - *New candidates* should file a campaign registration statement as soon as intent to seek elective office is known and before funds are collected or spent. Wis. Stat. §§ 11.05(2g), 11.10(1).
 - *Continuing candidates* should file an amended campaign registration statement indicating the office sought and the new primary and election dates.
 - **All** candidates should file a campaign registration statement or amended statement **before** circulating nomination papers. A current form must be filed with the filing officer no later than January 7, 2014, or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow postmarked no later than January 7, 2014. Wis. Stat. §§ 8.10(5), 8.30(2), 120.06(6)(b), Ch. GAB § 6.04, Wis. Adm. Code.
- Circulate and submit **Nomination Paper for Nonpartisan Office (Form GAB-169)** to the filing officer. Original nomination papers (no photocopies, faxes or emailed documents) must be received by the filing officer no later than **5:00 p.m. on Tuesday, January 7, 2014**, or the candidate's name will not be placed on the ballot. **Nomination papers may not be circulated before December 1, 2013.** Wis. Stat. § 8.10(2), Ch. GAB § 6.04(2), Wis. Adm. Code.

The number of signatures required is as follows:

Citywide offices – 1 st class	1,500 – 3,000
Aldersperson – 1 st class	200 – 400
Citywide offices – 2 nd and 3 rd class	200 – 400
Aldersperson – 2 nd and 3 rd class	20 – 40
Citywide offices – 4 th class (mayor)	50 – 100
Aldersperson – 4 th class	20 – 40
All village and town offices	20 – 100

- Complete and submit a **Declaration of Candidacy (Form GAB-162)** to the filing officer no later than **5:00 p.m. on Tuesday, January 7, 2014.** This form must be filed no later than January 7, 2014, or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow postmarked no later than January 7, 2014. Wis. Stat. §§ 8.10(5), 8.21, 8.30(4), Ch. GAB § 6.04, Wis. Adm. Code.
- Municipal judge candidates:**
Complete and submit a **Statement of Economic Interests (SEI)** to the Government Accountability Board (G.A.B.), 212 East Washington Avenue, 3rd Floor, P.O. Box 7984, Madison, WI, 53707-7984, no later than **4:30 p.m. on Friday, January 10, 2014.** If this statement is not filed with the G.A.B. by January 10, 2014, the candidate's name will not appear on the ballot. (Faxed forms are acceptable.) Wis. Stat. §§ 8.10(5), 8.30(3), 19.43(4). Before December 1, 2013, the G.A.B. will mail *Statement of Economic Interests* forms to each incumbent whose office is up for election. Any time after December 1, 2013, a candidate may print the *Statement of Economic Interests* form and instructions from the G.A.B. website (<http://gab.wi.us>).

IMPORTANT NOTE REGARDING STATEMENTS OF ECONOMIC INTERESTS:

A municipality may enact an ordinance establishing a code of ethics for public officials that may require a candidate for municipal office, *in addition to the office of Municipal Judge*, to file a **Statement of Economic Interests (SEI)**. The ordinance may also provide that failure to timely file an SEI will prevent the candidate's name from being placed on the ballot. Wis. Stat. § 19.59(1m),(3)(b). Please contact the filing officer to learn if this requirement applies to you.

FOR OFFICE USE ONLY

DECLARATION OF CANDIDACY

(See instructions for preparation on back)

Is this an amendment? Yes No

I, _____, being duly sworn, state that
(Candidate's name)

I am a candidate for the office of _____
(Official name of office - Include district, branch or seat number)

representing _____
(Name of political party or statement of principle - five words or less)

and I meet or will meet at the time I assume office the applicable age, citizenship, residency and voting qualification requirements, if any, prescribed by the constitutions and laws of the United States and the State of Wisconsin, and that I will otherwise qualify for office, if nominated and elected.

I have not been convicted of a felony in any court within the United States for which I have not been pardoned.¹

My present municipality of residence for voting purposes is:

(Candidate's address for voting purposes - Include the number, street, and municipality where the candidate resides.)

My name as I wish it to appear on the official ballot is as follows:

(Any combination of first name, middle name or initials with surname. A nickname may replace a legal name.)

(Signature of candidate)

STATE OF WISCONSIN)
) ss.
County of _____)
(County of notarization)

Subscribed and sworn to before me this _____ day of _____, _____.

(Signature of person authorized to administer oaths)

**NOTARY SEAL
NOT REQUIRED**

My commission expires _____ or is permanent.

Notary Public or _____
(Official title if not a notary)

GAB-162 (Rev. 7/2009) The information on this form is required by §8.21, Stats., Art. XIII, Sec. 3, Wis. Const., and must be filed with the filing officer in order to have a candidate's name placed on the ballot. §§8.05 (1)(j), 8.10 (5), 8.15 (4)(b), 8.17 (2), 8.20 (6), 120.06 (6)(b), Wis. Stats.

This form is prescribed by the GOVERNMENT ACCOUNTABILITY BOARD, 212 East Washington Avenue, 3rd Floor, P.O. Box 7984, Madison, WI 53707-7984
608-266-8005, <http://gab.wi.gov> Email: gab@wi.gov

¹ A 1996 constitutional amendment bars any candidate convicted of a misdemeanor which violates the public trust from running for or holding a public office. However, the legislature has not defined which misdemeanors violate the public trust. A candidate convicted of any misdemeanor is not barred from running for or holding a public office until the legislature defines which misdemeanors apply.

NOMINATION PAPER FOR NONPARTISAN OFFICE

Candidate's name; no titles may be used.			Street, fire, or rural route number, box number (if rural route); and name of street or road		
Name of municipality for <u>voting</u> purposes <input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	Name of municipality for <u>mailing</u> purposes	State WI	zip code	Type of election <input type="checkbox"/> spring <input type="checkbox"/> special	Election date
Title of office		<input type="checkbox"/> Branch <input type="checkbox"/> District <input type="checkbox"/> Seat		Branch, district or seat number	
Name of jurisdiction or district in which candidate seeks office					

I, the undersigned, request that the candidate, whose name and address are listed above, be placed on the ballot at the election described above as a candidate so that voters will have the opportunity to vote for him or her for the office listed above. I am eligible to vote in the jurisdiction or district in which the candidate named above seeks office. I have not signed the nomination paper of any other candidate for the same office at this election.

THE MUNICIPALITY USED FOR MAILING PURPOSES, WHEN DIFFERENT THAN MUNICIPALITY OF RESIDENCE, IS NOT SUFFICIENT. THE NAME OF THE MUNICIPALITY OF RESIDENCE MUST ALWAYS BE LISTED.			
SIGNATURES OF ELECTORS	STREET & NUMBER OR RURAL ROUTE <small>Rural address must also include box or fire no.</small>	MUNICIPALITY OF RESIDENCE <small>Indicate Town, Village, or City</small>	DATE OF SIGNING
1.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
2.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
3.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
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9.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
10.		<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	

CERTIFICATION OF CIRCULATOR

I, _____, certify:

(Name of circulator)

I reside at _____

(Circulator's residence - Include number, street, and municipality.)

I personally circulated this nomination paper and personally obtained each of the signatures on this paper. I know that the signers are electors of the jurisdiction or district the candidate seeks to represent. I know that each person signed the paper with full knowledge of its content on the date indicated opposite his or her name. I know their respective residences given. I intend to support this candidate. I am aware that falsifying this certification is punishable under §12.13(3)(a), Wis. Stats.

(Date)

(Signature of circulator)

NOMINATION PAPER FOR NONPARTISAN OFFICE

Candidate's name; no titles may be used.			Street, fire, or rural route number; box number (if rural route); and name of street or road		
Name of municipality for voting purposes <input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	Name of municipality for mailing purposes	State WI	zip code	Type of election <input type="checkbox"/> spring <input type="checkbox"/> special	Election date
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				Name of jurisdiction or district in which candidate seeks office		

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(Date)

(Signature of circulator)

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_____ (Date) _____ (Signature of circulator)

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(Date) _____
(Signature of circulator)