



Chetek Police Department

P.O. Box 537 • 101 Moore Street • Chetek, Wisconsin 54728
Phone (715) 924-3686 – Fax (715) 924-2855
Administrative (715) 924-4711
Drug Tip Line (715) 925-DRUG (3784)
Mark R. Petersen – Chief of Police

CITIZEN COMPLAINT FORM

Date: _____

Complainant's name: _____
(Last) (First) (Middle)

Address: _____

Home phone: _____ Cell phone: _____

Work hours/days: _____

Incident date: _____ Incident time: _____

Incident location: _____

Name and rank of accused officer(s) (if known) or description: _____

Are you willing to meet with the Chief and/or the Lieutenant of the Chetek Police Department along with the officer you are complaining about?

Yes No If no, please explain: _____

Board of Police Commissioners:

Pursuant to Section 62.13(5) of the Wisconsin Statutes, you may as an alternative file your complaint directly with the Board of Police Commissioners.

Unless the complaint is against the Chief, a complaint filed with the Board will be referred to the Chief for informal resolution. If the complaint is not resolved by the Chief to the satisfaction of the complainant, the complainant may request a formal hearing before the Board of Police Commissioners provided that he/she shall file a written request with the President of the Board within 30 days of written notification from the Chief regarding his/her disposition of the complaint.

Complaint Procedure:

All formal citizen complaints are referred to the Chief of Police or his designee for investigation. Investigation of your complaint will be completed within 30 days unless there is court action pending. The Chief of Police or designee will contact you to the disposition of your complaint. If your complaint is not resolved to your satisfaction, you may request a meeting with the Chief of Police to discuss the matter.

Under Section 62.13(5) of the Wisconsin Statutes, any aggrieved person may file charges against a law enforcement officer with the President of the Police Commission.

If at the time your complaint is filed, you are facing criminal or civil charges issued by the Chetek Police Department or one of its employees, the investigation may be suspended until any hearings related to those charges have been completed.

I, the undersign, do hereby state that all of the above is known of by me personally, and that no threats have been made to me, in reference to this complaint. I further state that this information is not hearsay. I also state that I am aware that if this statement is proven false because I lied, the officer is entitled to start civil action against me if he/she so desires and/or face being charged under 946.32 (false swearing, maximum penalty class H felony) and/or 946.41 (obstructing, maximum penalty class A misdemeanor).

Complainant signature: _____ Date: _____

FOR INTERNAL USE ONLY

Staff receiving the complaint: _____ Date: _____

Date Chief received the complaint: _____

Date investigation completed: _____

Investigation results: ___ Unfounded ___ Sustained ___ Exonerated
 ___ Policy failure ___ Not sustained

Chief's recommendations: _____

Date complainant notified: _____ By: ___ phone ___ mail
 ___ in person